

Pastoral Council Meeting Minutes
May 20, 2014

ATTENDEES

Fr. Daly, Al Perpuse, Cathy Berger, Joe Mills, Carolyn Smithburger, Jack Yatsko, Rocky Ragano, Linda Pixton, Daniel Scanlan, Kayla Gross and John Weigel.

Missing: Maricarol Cloak, Eduardo Braham, Mady Rivera, Daniel Scanlon, Lynne Schulman, Joe Tiralla, Jason Williams, Bobbi Woollen, Lisa Zecca and Michael Thomas

CALL TO ORDER

The meeting was called to order by Al Perpuse at 7:07.

PRAYER OPENING

Meeting began with Prayer led by Joe Mills.

APPROVAL OF MINUTES

The minutes of the April 29th 2014 meeting were approved on a motion by Jack Yatsko; seconded Linda Pixton.

PASTOR'S REPORT

1. Fr. Daly asked for prayers for Rita Amtmann who being buried tomorrow and John Ronald Poore (daughter is Rhonda Jenkins) as well as our Sick: Fr. Pete Alliata, Joe Mihalcik, Perry Burgess, Joan Miller, Jean Doran, Walt and Ethel Sands, Linda Hedderman-Ellenes, Jonathan Tucker, Marie LeBark, Arthur Thompson, Frances Chaney, Mary DeRight, Ruth Davis and those mentioned in the Bulletin.
2. Reviewed Chart (Age and Gender Summary). Chart could be used to target groups of people by age as it gives you an idea of who is here. The chart closely mirrors what the county wants (demographics). Age 25-45 low – not a lot of areas in the county for starter home. Statistically, a little over half people make contributions. There is a constant churning of the list. The chart will be a great help in evaluating programs.
3. Tom Reinhart (sp?) is preparing new detailed design of the porch. There is enough to make improvements on the side path. Lighting on stair and risers. New plans for cemetery are in the festival room. Wall redesigned to meet requirements. Will have reinforced concrete. Side walk improvements by gift shop, cottages, food pantry, back of the family life center and parish center. Parking lot resurfacing to repair holes and cracks, seal coat asphalt and restripe. Will not be able to put side walk by Vianney but may add hash marks and reflectors for safety and perhaps sidewalks part of the way by the cemetery.

OLD BUSINESS

Acceptance of April reports - Reports on Website and Rebuilt were not voted on during the last meeting. Motion was made by Linda Pixton to approve report; seconded Rocky Ragano. Reports were approved.

Hospitality Report - presented Carolyn Smithburger (Copy Attached).

1. There was additional discussion about the attendants who were directing traffic during Christmas mass. It was noted that the attendants were not as hospitable as they should have been. Like at a sporting event, waving people on...
2. There was also discussion about the ushers being confused when there are special collections or distribution of literature. They seem to be caught off guard and unprepared. Ushers should be informed ahead of time.
3. Hospitality after Mass:
 - a) The 9:30 choir does hospitality once a month. It was mentioned that Youth Group does hospitality at 11:30 mass on 4th Sundays. It would be nice if additional groups could sign up. Not sure how to get more volunteers to sign up.

- b) There was some conversation regarding what is involved. Those who sign up, purchase, prepare (plate) bring out and serve refreshments during hospitality. It was suggested that those who have hospitality also be greeters. The people who are signed up would not have time to meet and greet mass goers as they would be busy at the table.
- c) Purchase of refreshments can be pricey to those who sign up. Donations received during hospitality go towards supplies and coffee. They do not go back to those who purchased the food.
- d) There was a comment that some people just drop off food and do not serve? There are some occasions when volunteers have other activities and drop off food (tagged for specific) and come back to serve when it their allocated time?
- 4. Arimathea has around 80 volunteers. Not all on same event or at the same time but a good number of volunteers.
- 5. First Sunday breakfast donations continue to decline, collecting only a few dollars per person. However it is still well attended.
 - a) Is the event losing Money or just covering cost. It is the opinion that the reason to have the breakfast not to make money but to give the parishioners an opportunity to meet after mass.
 - b) Suggestion to have t Sunday collection for Food Pantry on different Sunday than 1st Sunday. Perhaps Parishioners are pressed for cash for breakfast after they put contribution in the collection?

A motion to accept the Hospitality report as presented was made by Linda Pixton and seconded by John Weigel. The report was accepted.

Fundraising Event – We currently do not have written fundraising policy in place. Al passed around a sample of a fund raising policy used by St. Luke’s and advised he looked at others. All policies are sort of the same. One of the things he liked is that they have a clear objective.

- 1. Approval Process - While Pastoral Counsel is in session, we should vote on specific requests. Need to determine:
 - a) Sponsored by Church
 - b) Mission Statement
 - c) Not for Profit Groups?

During summer months the requests should be screened by committee members. (Currently Lisa, Carolyn and Al). Lisa will be moving, need to find new committee member. Linda Pixton volunteered to join committee. Carolyn advised they are using similar guidelines in their decision making process, though they have nothing written.

We have current request from Little Bethlehem. They sell olive wood carvings. They are not a charity but a family/profit business though they get their product (employ) from artists in the holy land. If they applied for a non-profit it would be one thing to approve their request, but they are a family run business.

There was discussion to offer Little Bethlehem an opportunity to rent a table at Craft Fair in November. Will allow them a lot of traffic for sale (not just our Parish). John Weigel made a motion to offer them a table at Craft Fair, which was seconded by Linda Pixton. Motion was passed. Al will make contact with Little Bethlehem.

Fr. Daly indicated he may consider get pieces to sell in gift shop.

Need to create and present to Pastoral Council, one page document outlining Fundraising Guidelines.

NEW BUSINESS

Liturgy and Worship Report - (Bobbie was not in Attendance)

- 1. How would we like to change Mass times? Father Daly said it is hard to change mass times as many people like going to early (8 am) mass. Most attended mass is at 9:30.
- 2. How did everyone like it when we changed mass times at Easter (9 and 11)? Would need to move start of CCD classes to 9’ am.
- 3. Recognition of Married Couples Once a Month during Mass. Bring them up to alter and bless their marriage (them).

- a) Some persons may not be comfortable with this.
- b) What is spouse does not come to church?
- c) Should do this upon request.
- 4. Should we have Baptisms during mass?
 - a) Some people like to see babies getting baptized during Mass.
- 5. If we were to do two masses?
 - a) How did we like the Easter times (9 & 11)?
 - 1) Would need to change start time for CCD to 9:00?
 - 2) Currently, the largest mass is 9:30.
 - 3) Mass during summer months is usually less attended (summer vacations).
 - b. Monitors and Speakers in Nursery for listening to mass.
 - c. Perhaps bring host down for Moms who may be nursing.

Communications Strategy - (report not presented). Discussion

1. Looking at web site which is under construction.
 - a. Considerations for Hosting
 - 1) Should we have the server here and build the software ourselves.
 - a) Someone here has to be host server/Web master
 - b) Everything that needs to be added must go through that one person.
 - 2) Have host server done by someone else.
 - a) Data Protection
 - b) Server can be administered via explorer.
 - c) Individuals/Groups could post their own content.
2. Better use of the Bulletin
 - a. Add Dedication page.
 - b. Currently all items go through Mike Lewnes.
 - c. Current the bulletin is posted on the website (but not the inserts).
 - d. Consider adding inserts about each of the documents from 2nd Vatican Counsel.
 - e. Kids' Corner is in current bulletin, is this used?
 - f. What happened to Parish Diary? Could republish article from Diary in the Bulletin.
 - g. How about Youth Group section?
 - 1) There are very talented teens who can write.
 - 2) There are certain things/topics that are relevant to them.
3. Doing More On-Line.
 - a. Registration for new parishioners.
 - b. Electronic Funds Transfers – filling out forms on-line.
4. Streaming Mass - consult with Harry Eastes/Scott Vogan
 - a. Big investment but may be worth it.
 - b. Projector capability – need multiple cameras
 - c. Need someone to man them.
 - d. Would need to connect to the internet.
 - e. Place monitors in the festival room so you can see. St. Peters in Rome and St. Patrick's Cathedral has monitors. It was discussed that people in festival room feel left out (don't sing). Only person you hear singing in the festival room is Fr. Daly.
 - 1) Begin to place worship aids in the festival room.
 - 2) Father ordering more hymnals.
 - 3) Publish Hymn numbers in festival room where they can be seen.
 - f. Fr. Daly will get prices on media.

ANNOUNCEMENTS:

1. We are getting Seminarian (Theological Calling) from Catholic University for training. John Paul Trask. He is one of twelve children from South Dakota. Perhaps we get him involved with our Youth. He will be here one year before ordination.
2. Communal Compostela was mentioned at mass. Already have 40 people signed up.
3. Will try to make pilgrimage next year (Poland). Mila would help with World Youth Day.

4. Danielle Rogers and Wayne Gross are two of our young people selected to work for Catholic Heart Work Camp. Will want recognize and bless them at Mass before they leave.

ADJOURNMENT

Meeting was adjourned ??

NEXT MEETING WILL BE HELD June 10 with the Finance Council.

OPEN ITEMS

Remaining from last year:

1. Relationship with sister parish in Hidalgo (Father Daly) – Discussed at September 2012, November 2012, and January 2013 meetings. A group of four people will go down to Mexico in June to discuss a way to revitalize or end the relationship.
2. Hurricane Sandy project (Father Daly) – Discussed at November 2012 and January 2013 meetings.
3. Reestablish “Go Green” committee (Father Daly) – Discussed at January 2013 and February 2013 meetings.

This Year:

4. Theme for this year.
5. Banner
6. Homily Evaluation form review. (Pastoral Council)
7. Parish Picnic