

St. John Vianney Catholic Church
105 Vianney Lane
Prince Frederick, MD 20678

Ministry Booklet

May 2015

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Stewardship

Stewardship is central to the vitality of St. John Vianney Parish. The faithful and wise steward who is praised by Jesus in the Gospels (Matt. 25:14-30) serves as a model for the kind of commitment and involvement which we seek from parish members. Each of us has been entrusted with gifts from the Lord, not to be hoarded selfishly, but to be used wisely and generously in the service of His Kingdom. Each person is asked to reflect upon his or her gifts and blessings and then to return a portion of those gifts pm a sacrificial offering to the Lord. Among our many blessings we recognize especially that we are stewards of the gifts of time, talent and treasure.

TALENT

Talents are special gifts uniquely ours. We hold the conviction that each and every member of our parish has been given gifts from God for the enrichment of our community. Here all persons are valued for who they are. Diversity enriches rather than divides us. We welcome initiative and encourage parishioners to step forward with their special skills.

We strive to help one another in the discernment of talents, which too often go unrecognized in the world around us. Sometimes it is our very neediness that calls us forth to risk and grow. Often those who carry the cross-the sick, those in crisis, fringe members of society, enrich our community as much as members whose circumstances permit a more active involvement. We look to every parishioner to make a sacrificial offering to the Lord from whatever talents have been entrusted to him or her for the betterment of the community.

Time

Time is often our most valuable commodity. The church traditionally has asked for an hour of our time each week in worshiping God at Sunday Mass. Today, we seek a full and active participation at worship which often involves personal preparation time as well as help with the ministries essential to our rich liturgical life.

At St. John Vianney, we seek more than this bare minimum gift of an hour for the Lord on Sunday. A truly sacrificial offering of time will normally mean some further involvement in the life of the community. The needs here are manifold, and so are the opportunities for volunteer service. In deciding “what return shall I make to the Lord for all his goodness to me” (Ps. 116.12), parish members are urged to make a regular commitment of time by participating in some activity or service sponsored by the parish. The weekly bulletin is constantly filled with appeals for help and opportunities to volunteer. Stewardship in this parish community is a broad notion indicative of a whole way of life. We believe that, when embraced fully and hopefully, it will help us to be more like the Lord “who did not cling to his equality with God but emptied himself to become a servant” (Philippians 2:6-7)

Treasure

We have been blessed with material abundance that makes even the less affluent among us rich in comparison to the rest of the world. The Lord seeks our generosity not just from our abundance, but even from our substance. The biblical tradition of tithing is still a proposed goal. It is suggested that ten percent of our income be directed to the needs of others. Five percent given to the Church and five percent distributed to other worthwhile charities seems a reasonable balance. Of course, not everyone can achieve this goal. But we ask all to acknowledge their responsibility for sustaining the works or pastoral care carried on by the Church and to contribute a level that represents a truly sacrificial offering. Parish members are encouraged to use the contribution envelopes, which make our administrative tasks easier. We also ask that parishioners include St. John Vianney among the beneficiaries of their wills.

A WAY OF LIFE

The acceptance of responsible stewardship as a way of life is more than a practical issue of survival for the many activities of our parish. It is also an issue of spiritual growth for those who recognize God's gifts in their lives and who seek to express their gratitude in action. At St. John Vianney we attempt to provide structures for all of our members to make a response to the Lord by sharing generously their gifts or time, talent, and treasure. In this handbook there are descriptions of some of the many stewardship opportunities offered here for those who seek to live in the spirit of Jesus 'who came not to be served but to serve' (Mark 10:45) Inside you will find:

- a comprehensive listing of ministry opportunities organized by areas of parish life with descriptions of duties
- time requirements
- special skills or training if needed
- contact persons and phone numbers



**In Christ, We are Bread for one another.
Broken...we gather. Nourished...we reach out.**

Frequently asked questions

1. How will I be able to decide what to sign up for?

This booklet contains a description of most of the ministries at St. John Vianney. If you read the descriptions of those ministries that interest you, you will gain an understanding of what the position would entail and how much time you might expect to devote to the activity.

2. Is everything at St. John Vianney a ministry?

We consider all activities at St. John Vianney to be a ministry of some kind. While some roles, such as Eucharistic Minister or Lector, are traditional ministries, we believe that participating in such activities as Thanksgiving for the Needy working Latino Night, or making decisions on which charities should receive our tithes are forms of ministry also.

3. Can I sign up for more than one ministry?

Be a good steward of your time. Many parishioners are already involved in more than one ministry. For example, someone could be a Lector, a Social Concerns Committee member, and a volunteer worker at one of outreach events. The only limitations are your time, openings in the various ministries and the need to place as many parishioners as possible in ministries in which they expressed an interest.

4. How will I know that my offer to become involved has been reviewed by someone?

You should receive an acknowledgement by mail and a phone call from a ministry coordinator concerning the ministries you list.

5. What if I don't hear from anyone concerning commitments I make?

The coordinators will make a concerted effort to reach you by phone regarding your interests. If there is no answer, they will leave a message on your answering machine, requesting you to return their call. If they don't hear from you after leaving two messages, they will assume that you have changed your mind.

6. Is this the only time I will be able to sign up for something?

No. We plan to conduct a parish-wide Time and Talent effort annually, and this will be the key time for parishioners to sign up for ministries. Throughout the year, however, there are always opportunities for parishioners to become involved in various activities.

7. My schedule does not permit me to attend many meetings. Is there something I could do at home?

There are a number of activities that could be done in your home, such as making phone calls, desktop publishing, editing. etc.

8. I am already so involved in activities at St. John Vianney; I can't take on any more responsibility at this time. Should I still fill out a form?

Yes, please fill out a form. There is a place on the form where you can list your current involvement. There is also a box on the form where you can indicate that you cannot sign up for additional responsibilities at this time. Then, please, place your form in the box at Mass when the time comes. You should be proud of your involvement, and you should also realize that part of good stewardship is knowing when you can't take on any more.

9. What if I am not sure about what I might want to become involved in and just need some more information?

This booklet indicates the name of the coordinator for ministry and that person's phone number. If you give that person a call, you will be able to obtain the information you need.

PRAYER AND WORSHIP

Recognizing the diversity that enriches us and the unity we share at our Sunday Eucharist, we will gather for worship in a variety of contexts and will support the unique character of each parishioner's personal faith journey.

ALTAR SERVERS

(child, teen or adult)

Duties: Assist the presider during Mass by holding the Sacramentary, helping at presentation of the gifts, carrying the cross when needed, and serve at special occasions including funerals, weddings, First Communion and Confirmation.

Time: Minimum of one Mass every month (arrive 15 minutes early), plus initial training and on-going formation sessions.

Special Skills: An ability to be graceful, attentive and reverent at Mass; dependability, must know prayers.

Coordinator: Mrs. Kim Stack (410) 326-3699

EXTRAORDINARY MINISTERS OF THE EUCHARIST:

(adult)

Duties: Assist with distribution of the Eucharist, cleaning vessels after Mass. Bring Eucharist to and pray with homebound parishioners, hospital patients, and nursing home residents regularly.

Time: Minimum one Mass every month (arrive 15 minutes prior to Mass), plus one training session per year. Members visit hospital and nursing home according to the Parish schedule.

Special Skills: Love and reverence for the Eucharist, ease in public settings; Catholic in good standing who has received the Sacraments of Initiation (Baptism, Confirmation, and Eucharist). must be a member of the Parish.

Coordinator: Ms. Lynne Schulman (703) 980-5181

LECTORS:

(teen or adult)

Duties: Proclaim the Scripture readings at Mass with reverence and understanding.

Time: One Mass every month, weekdays (if available), and Special Liturgies as needed with two formation sessions and personal time spent in study and reflection on the Word.

Special Skills: A caring eye for detail, a desire to help "behind the scenes"

Coordinator: Mrs. Marilyn McNulty (410- 474-5918)

SACRISTIANS

Duties: Prepare for Mass by setting out vessels, bread and wine, lighting altar candles, etc

Time: One Sunday Mass per month or regular weekday Mass (arrive 30 minutes prior to Mass); plus initial training session and an annual formation meeting.

Special Skills: A caring eye for detail; a desire to help “behind the scenes”

Coordinator: Parish Office (410) 535-0223

USHERS: Seat parishioners, help families carry gifts at offertory procession; pass baskets at collection time; ensure orderly flow at communion time. Ensure that readers and Eucharistic minister have seating. During Special Masses, reserve seating areas.

After Mass, return hymnals and missals to their proper places and clean pews of papers.

Time: One Mass every week (arrive 30 minutes early), plus initial training and an annual formation session.

Special Skills: A love of order, and ability to graciously welcome people. Proper dress.

Coordinators: Mr. David Chadwick (410) 535-4140

GREETERS:

(teen or adult)

Duties: Welcome parishioners with a warm smile and a greeting; hand out worship guides and children’s leaflets; pay special attention to visitors.

Time: One Mass every week (arrive 30 minutes early), plus initial training and an annual formation session.

Special Skills: An outgoing and warm personality; a deep sense of the Christ in all people.

Coordinator: New Ministry, Coordinator needed

LINEN CARETAKERS:

(families or individuals)

Duties: Take home dirty vestments, altar cloths, purificators and towels, and clean/press them.

Time: Approximately 4 hours once a month.

Special Skills: A caring eye for detail, knowledge concerning laundering and pressing.

Coordinator: Mrs. Lynn Williams (410) 535-4420

FUNERAL MINISTRY:

Duties: Prepare for Funeral Mass or Liturgy by setting out vessels, bread and wine, lighting altar candles, etc. Help with serving and cleanup.

Time: As needed when funerals occur (arrive 45 minutes prior); be present at funeral and stay after for 30 minutes to re-set space; plus initial training session and an annual formation meeting.

Special Skills: A caring eye for detail; a desire to help “behind the scenes”

Coordinator: Mr. Dickie Hayes (443) 975-7233

CHOIR

(teen)

Duties: Sing at one Mass on first Sunday of each month.

Time: One Mass per month, plus two rehearsals per month.

Special Skills: A clear voice and a good ear (sight-reading skills desirable but not necessary)

Coordinator: Mrs. Peggy Braham (410) 414-7004

CANTORS:

(teen)

Duties: Lead the assembly in prayerful song with an accompanist.

Time: One Mass per month (arrive 30 minutes early); private preparation time at home or with accompanist.

Special Skills: A skilled solo voice, a deep sense of prayerfulness and reverence for the assembly's sung prayer

Coordinator: Mrs. Peggy Braham (410) 414-7004

INSTRUMENTALISTS

(child, teen or adult)

Duties: Play piano, organ or other instrument at Mass

Time: As frequently as you wish, at least monthly

Special Skills: Skill at a musical instrument

Coordinator: Mrs. Peggy Braham (410) 414-7004

7:45 AM SUNDAY MASS CHOIR

(adult)

Duties: Sing at one Mass each week with a group of musicians

Time: One Mass per week, plus one rehearsal each week.

Special Skills: A clear voice and a willingness to share talent (sight-reading skills desirable but not necessary)

Coordinator: Mrs. Peggy Braham (410) 414-7004

9:30 AM SUNDAY MASS CHOIR

(adult)

Duties: Sing at one Mass each week with a group of 20 + musicians

Time: One Mass per week, plus one rehearsal per week

Special Skills: A clear voice and willingness to share talent. (sight-reading skills desirable but not necessary)

Coordinator: Mrs. Peggy Braham (410) 414-7004

11:15 AM SUNDAY MASS CHOIR

(adult)

Duties: Sing contemporary music at one Mass each week with a group of musicians

Time: One Mass per week. Plus one rehearsal per week.

Special Skills: A clear voice and willingness to share talent (sight reading skills desirable but not necessary)

Coordinator: Mrs. Peggy Braham (410) 414-7004

EUCCHARISTIC ADORATION

(teen or adult)

Duties: Ability to visit with the Blessed Sacrament in silent prayer one hour per week in chapel.

Time: Tuesday from 8:30AM to 9 PM, Wednesday evenings: 6 PM to midnight and Friday mornings from 8:30 to 1:30 PM. First Friday of each month features all night adoration, 6 PM Friday to 8 AM Mass on Saturday. Adoration is followed by recitation of the rosary. Must make a 6 month commitment for an hour of your choice on one of the adoration days. Drop-ins are always welcome.

Special Skills: Meditation books are provided. A deeper prayer life and interest in intercessory prayer for others.

Coordinator: Mrs. Ella Ennis (410) 586-2975

LITURGY COMMITTEE

(teen or adult)

Duties: Join others in visioning and implementing our desired outcomes regarding liturgy.

Time: Seasonal meeting; liturgical study and reading on own; One member assists with preparing liturgy worship aides for special occasions. Training and workshops on liturgy are provided.

Special Skills: Ability to work well on a team, special interest and/or expertise in liturgy and must be a member of the Parish.

Coordinator: Mrs. Peggy Braham (410) 414-7004

CHILDREN'S LITURGY OF THE WORLD

(children 3—8)

Duties: Lead children through the Liturgy of the Word prayer experience during regular Sunday Mass – 11:15 AM Sept-May

Time: As scheduled (approximately once a month); preparation may be done individually or with a partner, leaders meet once a month; initially and ongoing training.

Special Skills: Adults who enjoy working with children, teaching prayer and reflecting on the Word.

Coordinator: Mrs. Marie Chrzanowski (410) 586-2151

ROSARY GROUP

Duties: Recite the Rosary with others

Time: Monday mornings at 11:00 AM in the chapel

Special Skills: None

Coordinator: Mrs. Linda Vaulina (410) 535-0673

CANTOR OR PIANISTS FOR CHILDREN'S LITURGY OF THE WORD

(children)

Duties: Lead the children in singing a psalm and Alleluia during Children's Liturgy of the Word.

Time: As frequently as you wish, at least monthly

Special Skills: A clear voice, or at least 2 years of piano, a love for singing/working with children at liturgy, instruct the children on the structure of the Mass and the way the music fits into it.

Coordinator: Coordinator needed

HISPANIC LITURGY

Duties: Lead liturgy of Word in Spanish

Time: One Sunday 5:00 PM Mass per week, plus one rehearsal each week.

Coordinator: Ms. Lilian Lopez (443) 975-3327

EVANGELIZATION AND FAITH FORMATION

Recognizing our own need for on-going conversion, each individual and the parish community will call others – by personal witness and by various direct means – to an intentional faith, a life of committed discipleship. We will call one another to conversion, reach out to inactive Catholics and to people with no current church affiliation, as well as promote Gospel values for the transformation of society.

BIBLE STUDY

Duties: Meet weekly, Monday mornings and evenings to discuss scripture.

Times: Morning and evening meetings are scheduled

Special Skills: Desire to learn scripture

Coordinators: Mrs. Jan Pedone (410) 535-4395

EVANGELIZATION AND FAITH FORMATION COMMITTEE

Duties: Deepen understanding of evangelization, faith formation and family life ministry and work with related parish programs and ministries

Time: Meetings as needed

Special Skills: Visioning, special interest in reaching out to others

Coordinator: Mr. Stephen Kupka (410) 326-8435

INFANT BAPTISM PREPARATION

Duties: Lead parents in group discussions about their faith journeys, the meaning of the sacrament of Baptism, and the critical role parents play in their children's faith development.

Time: Sessions on Saturday evenings, preparation time, initial and on-going formation

Special Skills: Hospitality, faith-sharing, small group facilitation

Coordinators: Marie and Ed Chrzanowski (410) 586-215

RITE OF CHRISTIAN INITIATION OF ADULTS

Duties: Facilitate the process of initiating new members into our Roman Catholic community of faith through Baptism, Confirmation and Eucharist, team duties include: catechist, sponsor formation, hospitality, publicity, and news letter production.

Time: Time varies (from a few hours several times a year to a two hour class every week); receive on-the job training and coaching from a mentor, workshops also offered.

Special Skills: Requires people of faith and prayer with a strong sense of community, witnesses to the Gospel, good listeners

Coordinators: Mrs. Gwen Haigwood (410) 586-2106

CONFRATERNITY OF CHRISTIAN DOCTRINE (CCD)

Duties: Help children grow in faith through their participation in the parish religious education program, positions include: catechists, aides, office moms, child – care assistants, and special projects managers

Time: Once a week; September through May, training available for each ministry

Special Skills: Enjoy working with children; experience helpful

Coordinator: Mrs. Kim Stack (410) 535-4395

VACATION BIBLE SCHOOL LEADERS/HELPERS

(teen or adult)

Duties: Plan and participate in vacation Bible school beginning in June

Time: School is one full week in late June (mornings)

Special Skills: Love for young people; interest in dramatizing church history/tradition

Coordinator: Mrs. Joann Scanlan (410) 257-6615

CURSILLO/ULTREYA

Duties: The Cursillo is an encounter with Christ. The goal is to develop in adult Christians a consciousness of their power and mission to become Christian leaders in civic, social and economic life.

Time: The Cursillo is a short retreat during which women and men, in separate gatherings, live, work and pray together. Ultreya are reunions of the community following their retreats. Cursillo is attended one time and Ultreyas meet monthly.

Special Skills: A desire to lead a more fruitful Christian life.

Coordinator: Mrs. Toni Abresch (410) 610-5414

COMMUNITY BUILDING

Recognizing that all parishioners are responsible for the spirit and well being of our community life, we will celebrate together in good times, support one another in times of crisis and need, and strive to make every parishioner a partner in our network of pastoral care.

MEN'S CLUB

Duties: Help with various Men's Club organized events including the regular annual events such as Mother's Day Breakfasts, Shrove Tuesday, Pancake Supper, Annual Golf Tournament, Seafood Dinner for Men of the Parish, Spaghetti Suppers for community, and Parish Picnic.

Time: Monthly meetings. As needed in event preparation and set-up cooking, event cleanup etc.

Special Skills: Commitment to parish and community, and willingness to work with other men of the parish.

Coordinator: Men's Club President , Mr. Jimmy Johnson 443-684-3954

LADIES' CLUB

Duties: Help with various Ladies' Club organized events including monthly meetings, Angel Tree and Birthright Gift-pack drive, Christmas Party, sock hop, field trips, annual Craft show, hospitality at Mass and special functions in Family Life Center.

Time: As needed in clean up and set-up.

Special Skills: Commitment to parish and community and willingness to work with other women of the parish.

Coordinator: Ladies' Club President, Mrs. Barbara Fallin (301) 643-2200

YOUTH GROUP EVENTS

Duties: Help with various Youth Group events including the Catholic Heart Work Camp, ski trip, other youth social events in the summer.

Time: As needed in clean up and set-up

Special Skills: Commitment to parish and community and willingness to work with youth of the parish

Coordinator: Mrs. Jan Pedone (410) 535-4395

YOUNG ADULT MINISTRY

Duties: Outreach to young adults

Time:

Special Skills:

Coordinator: New Ministry; coordinators needed.

KNIGHTS OF COLUMBUS

Duties: Help Catholic men remain steadfast in their faith; promote closer ties of fraternity among Catholic men, and provide support for widows and children

Time: Two meetings per month

Special Skills: Personal commitment and direct involvement

Coordinator: Mr. Jerry Cleveland (410) 326-9743

LATINOAMERICANOS UNIDOS

Duties: Work with the Hispanic community in Calvert County Leadership team for planning, organizing, and recruiting workers for Latino Night.

Time: Meetings as required. LATINO Night is an early fall event, organizational meetings as needed throughout the year and several hours immediately preceding event for leaders.

Special Skills: Organizational, time management, prayer or devotional leadership experience/knowledge at any level is welcome.

Coordinator: Coordinator needed

HOSPITALITY COMMITTEE

Duties: Assist at dinner for newcomers, or make follow-up phone calls to welcome newly registered parishioners. Help provide and serve coffee/donuts following Mass.

Time: Help with coffee/donuts as available.

Special Skills: Willingness and dedication to reach out and welcome, whether in person or by phone. Provide an opportunity for fellowship after weekend Mass.

Coordinator: Ms. Linda Bednarski (410) 535-5428

STEWARDSHIP AND SERVICE

Recognizing our current limited understandings of the spirituality of stewardship, individuals, families and the parish community will embrace stewardship as a way of life, thus calling all to a greater appreciation of God's goodness, more thoughtful discernment of our gifts (natural resources, talents, etc) and a mutual accountability for their responsible use.

STEWARDSHIP COMMITTEE

Duties: Facilitate parishioners' understanding and practice of stewardship in all areas of their lives

Time: Meeting assignments as needed

Special Skills: A heart for stewardship, enjoy planning and "visioning"; training and resources provided.

Coordinator: Parish office (410) 535-0223

BUILDING AND GROUNDS COMMITTEE

Duties: Assist in planning/ managing/ conducting maintenance and improvements of buildings and grounds. Snow removal before and after mass.

Time: Meeting assignments as needed

Special Skills: No training necessary; architects, engineers, any building trade (carpenter, plumber, electrician, painter, etc.) helpful; strong back and willing hands

Coordinator: Mr. T. P. Voegtli (410) 535-0223

GARDEN AND GROUNDS COMMITTEE

Duties: Work to enhance gardens and landscape, adopt an area of "campus" to be its steward

Time: Seasonal (late spring, summer, early fall); several specific seasonal activities

Special Skills: Gardening enjoyment and plant knowledge helpful.

Coordinator: Mr. T. P. Voegtli (410) 535-0223

CLERICAL/ADMINISTRATIVE SUPPORT

Duties: Assist in preparing mailings, bulletin inserts, worship guides, catechetical resources and/or computer work, such as data entry, transcribing notes, layout and design

Times: Variable and negotiable; may work from home, availability for occasional meetings at parish would be helpful.

Special Skills: Organizational skills, love of books and computing skills for some jobs. Will learn and work with Dewey Decimal System to catalog books into Parish computer system.

Coordinator: Mrs. Mike Lewnes (410) 535-0223

IT PROFESSIONALS/WEB PAGE TEAM

Duties: Advise parish staff on utilization of digital technology to support parish office functions and services to parishioners, maintain and further develop parish web page.

Time: Variable and negotiable; may work from home; availability for occasional meetings at parish would be helpful.

Special Skills: Technical knowledge; creative vision of how to maximize use of existing and new digital technology in furtherance of parish mission; experience in IT; professional capacity helpful but not necessary.

Coordinator: Mr. Jack McFadden (410) 535-1587

LIBRARY VOLUNTEERS

Duties: Help organize and maintain parish library

Time: Flexible, attend initial one-on-one training session with volunteer coordinator

Special Skills: Organizational skills, love of books and computing skills for some jobs. Will learn and work with Dewey Decimal System to catalog books into Parish computer system.

Coordinator: Parish office (410) 535-0223

FUNERAL MEALS

Duties: Help with the preparation and serving of meals after funerals to mourners and guest. Help setting up tables, chairs, and cleanup after meals.

Time: As needed. We have about 12 funerals per year for which we serve meals.

Special Skills: Ability to help serve, cook and clean up meal for fairly large groups

Coordinator: Mrs. Ruth Mora (410) 414-8483

CHURCH CLEANING

Duties: Cleaning of church and adjoining rooms, upstairs sacristy, and basement occasionally. Necessary supplies and equipment provided.

Time: Currently, cleaning is done on Friday mornings from 8:30 AM to 2 PM, and Saturday morning starting at 8 AM. Time is efficiently spent in a fun and relaxed atmosphere.

Special Skills: A love of cleaning

Coordinators: Mrs. Barbara Johnson (410) 535-1422

FIRST SUNDAY BREAKFAST:

(teen or adult)

Duties: Assist with the preparation and serving of breakfast to parishioners and others.

Time: First Sunday of each month, September thru June

Special Skills: Ability to serve, cook and clean up for large groups.

Coordinator: Larry Donnelly (410) 414-2936

FAMILY LIFE CENTER VOLUNTEER

Duties: Provide oversight for events/activities scheduled at the Family Life Center

Time: As needed

Special Skills: Friendly attitude toward others

Coordinator: Joann Scanlan (410) 414-9099

SOCIAL RESPONSIBILITY

BIRTHRIGHT

Duties: Assist women in crisis pregnancies through various types of support - prayer, transportation, meals, clothing and baby products, opportunity to provide “shepherding home,” loving and stable environment and befriend a pregnant women or girl in need.

Times: Varies according to assignment and need, periodic orientation sessions; written materials also available, biannual area-wide training

Special Skills: Ability to show unconditional love, set boundaries, parenting skills welcome (not necessary), good listening skills helpful, with commitment to service.

Coordinator: Parish Office (410) 535-0223

SISTER PARISH PROGRAM

Duties: Engage parishioners in an understanding of our Sister Parish, Sacata Grande of Hidalgo Mexico, and Nicaragua outreach based in shared spirituality, life experience, and fellowship.

Time: Meet as needed

Special Skills: Interest in building relationships with members of the faith in another country.

Coordinator: Mexico - Mrs. Rosa Ortiz (410) 535-4423

Nicaragua - Mr. Don Mueller (703) 966-9560

JAIL/PRISON/ TREATMENT CENTER OUTREACH

Duties: A ministry in response to the needs of the Calvert County Detention Center and Treatment Center. Many volunteer opportunities will be available both at the jail site and in the community.

Time: Will depend on the area of service chosen

Special Skills: Will depend on the volunteer programs as they evolve.

Coordinator: Deacon Ed Chrzanowski (410) 586-2151

LEGISLATIVE NETWORK

Duties: Send letters, faxes, e-mails and / or make telephone calls to legislators on important issues

Time: Times as required, and annual President’s Day trip to Annapolis

Special Skills: Training available annually through the Archdiocese. Legislative briefing provides opportunity to learn about the issues. Written materials also available. Anyone with a desire to advocate for people who have no voice in the political system (poor, elderly, pre-born) is welcome.

Coordinator: Mrs. Ella Ennis (410) 586-2975

SOCIAL CONCERNS COMMITTEE

Duties: Work with committee to coordinate direct service projects. Review information (financial statements and program descriptions) from organizations asking for financial assistance. Review grant requests and determine how funds are to be distributed to community groups working on a variety of projects. Support the Parish in increasing awareness of Catholic Social Teaching and motivate parishioners to reach out in service, justice, advocacy and solidarity.

Time: Meets semi-annually, time and date TBA; occasional weekends

Special Skills: Willingness to work with others in direct service to persons needing our help.

Coordinator: Coordinator needed

SHELTER MEAL PROGRAMS

Duties: Prepare and deliver meals for Project ECHO shelters

Times: Meal preparation (depends on what you prepare); meal delivery (1 hour) (one time per month)

Special Skills: Anyone willing to prepare and deliver a meal

Coordinator: Coordinator needed

PROJECT ECHO VOLUNTEERS

Duties Maintain a phone and security watch at the Project ECHO Homeless Shelter, duties vary with time slots, but include serving meals and monitoring household chores by shelter inhabitants

Time: Typically 4-hour shifts. Volunteers provided opportunity to sign up for shifts(s) as each month's schedule is prepared, with goal of 2 volunteers per shift. Security watch must be maintained 24 hours a day, 365 days a year to safeguard the inhabitants of the shelter.

Special Skills: Ability to answer phones, take messages, ensure rules are followed for a safe, secure environment. Written handbook of instructions provided. Indoctrination watches with experienced volunteers provide familiarity and confidence.

Coordinator: Ms. Lori Hony (410) 535-0044

HOMEBOUND MISSION

Duties: Visit members of the Parish who are homebound due to illness or other reasons.

Time: Variable

Special Skills: Willingness to visit parishioners at their homes to provide a connection to Parish life and a relief from loneliness. Medical skills a plus.

Coordinator: Mrs. Maureen Yuill (410) 586-1371

FOOD PANTRY:

(teen or adult)

Duties: Assist with the distribution of food to Calvert County families in need of food.

Time: Flexible depending on your availability

Special Skills: Desire to help those in need

Coordinator: Larry Donnelly (410) 414-2036

FAMILY LIFE

Recognizing the role of a strong, healthy family in the life of the Church: the Family Life Center will provide an opportunity for entertainment, learn life and health skills, and develop their God-given talents

YOUTH MINISTRY: CATECHISTS/HELPERS/YOUTHGROUP LEADERS

Duties: Assist in shared leadership or facilitation in one area of Youth Ministry Program, help with the faith and personal development of young people through invitation, discussion, learning, friendship, and prayer.

Time: Meets as needed

Special Skills: A love of God and young people, specific talents welcome, but not necessary.

Coordinator: Jan Pedone (410) 535-4395

YOUTH MINISTRY; MUSIC/DRAMA LEADERS

Duties: Facilitate music or drama activities, and mentor young leaders and artists

Time: Meets once a week for rehearsals (spring and early summer), orientation and training offered

Special Skills: Music (instrumental, vocal), drama (acting, costumes, props) or related areas helpful (tech support) mentoring, leadership and administrative skills also needed.

Coordinator: Mrs. Joann Scanlan (410-) 414-9099

FAMILY LIFE ADVISORY BOARD

Duties: Manages and sets policy for the Family Life Center

Times: As needed/monthly meetings. **Pastor appoints 3 year terms**

Coordinator: Mrs. Joann Scanlan (410) 414-9099

COUPLE TO COUPLE SPONSOR

Duties: Married couples meet with engaged couples to help them prepare for marriage

Times: 1 or 2 times a year (includes six meeting with couple in sponsor couple's home)

Special Skills: Ability to listen well and share experience as a married couple, training provided

Coordinators: Stephen and Alice Watson (301) 494-3180

SINGLES MINISTRY COMMITTEE

Duties: Activity coordinators: Service Coordinator; Social/Hospitality Coordinator; Spiritual Coordinator, develop and coordinate activities for single parishioners (ages mid-20s to 60s) to foster spirituality and friendships in the community

Times: Meetings to be determined

Special Skills: Ability to work with a team

Coordinators: New Ministry; coordinator needed

HEALTH MINISTRY COMMITTEE

Duties: Promote greater awareness among parishioners of the importance of a holistic approach to health. Organizing educational opportunities focused on prevention and wellness, providing information on available resources within our parish as well as in the greater community and working with other committees and groups toward identifying health-related needs in our parish.

Time: Variable (generally, several hours a month)

Special Skills: Interest and/or experience in promoting health and wellness. Specific health-related expertise welcomed

Coordinator: New Ministry, Coordinator needed

LEADERSHIP DEVELOPMENT

Recognizing that the youth of our parish depend on our guidance and care, we will provide programs stressing character formation in a Christian environment to give them skills to lead our community of faith in the future.

GIRL SCOUTS & BROWNIE LEADERS/HELPERS

Duties: Plan, organize, and assist with activities to help girls grow, learn, mature, and have fun through the Girl Scouts program.

Time: Attend bi-weekly scout meetings; participate in special activities such as field trips and camping. Attend initial orientation and free training provided by Girl Scouts organization

Special Skills: Creativity and organizational skills, plus a love for children.

Coordinator: Mrs. Monica Mower (410) 474-3247

BOY SCOUT LEADERS/HELPERS

Duties: Assist with activities to help young men grow, learn, and mature through the Boy Scout program

Time: Attend weekly scout meetings, monthly committee meetings, and occasional special activities.

Special Skills: Interest in Scouting, and love of outdoors.

Coordinator: Mr. Chuck Crisman (410) 535-0453

CUB SCOUT LEADERS

Duties: Assist with activities to help boys grow, learn, and mature through the Scout program

Time: Approximately 4-6 hours weekly. Attend weekly scout meetings, monthly committee meetings, and occasional special activities,

Special Skills: Interest in children and in scouting. Some interest in crafts and woodworking

Coordinator: Mr. Chuck Crisman (410) 535-0453

YOUTH MINISTRY; CATECHISTS/HELPERS YOUTH GROUP LEADERS

Duties: Assist in shared leadership or facilitation in one of our Youth Ministry Program, help with the faith and personal development of young people through invitation, discussion, learning, friendship, and prayer

Time: Meets as needed

Special Skills: A love of God and young people; specialized talents welcome, but not necessary

Coordinator: Mrs. Jan Pedone, (410) 535-4395

CHRISTIAN BEGINNINGS PRESCHOOL

Duties:

Time: Class days for 3 year olds Tuesday and Thursday, for 4 years olds Monday, Wednesday, and Fridays

Special Skills: All of our teachers have received at least a Bachelor of Arts degree in Education with training in early childhood education. All of the teachers and their aides have undergone extensive background checks and have been fingerprinted by the Maryland State Police. Parental participation in establishing a sound educational environment is both encouraged and required

Coordinator: Mrs. Marie Chrzanowski (410) 586-2151

RESPONSE FORM

St. John Vianney Parish
Thank you for your interest!

For further information about specific ministries, please contact the ministry coordinator directly. Any general questions, suggestions or other information needed may be directed to:

STEWARDSHIP MINISTRY OPPORTUNITIES

Name(s) _____ Date _____

How can we reach you? (Phone/e-mail/etc.)

I would like more information on

Suggestions/(Comments) _____

Are there additional areas of interest or other ministries you would like to see included in this book? _____
